



LA CENTER SCHOOL DISTRICT NO. 101 BOARD OF DIRECTORS

**REGULAR BOARD MEETING
MINUTES**

**Tuesday, January 23, 2024
7:00 PM
HS Library**

*****BOARD APPRECIATION MONTH*****

Board Members Present: Win Muffett, Eric Lindberg, Craig Whited, Dorri Oldham, Amanda Miller

Board Members Absent:

Superintendent: Peter Rosenkranz

Administrators: Nancy Carner, Greg Hall, Michelle O’Neil, Gary McGarvie, Matt Cooke, Matt Johnson, Steve Avery, Dave McIntosh

Staff and Guests: Connie Majors, Wendy Chord, Gail Wolz, Myrna Leija, Justine Stimmel, Eunice Ingermanson, Melissa Flatt

Minutes taken by: Tammy Lichliter

PART 1.0 – CALL TO ORDER

- 1.1 Mr. Whited called the regular meeting to order with the flag salute at 7:00 p.m.
- 1.2 Welcomed guests -
- 1.3 Corrections and Changes to the Agenda – Removed item 5.2 pending additional updates to policy/procedure. Updated 6.5 Board Schedule to reflect the State of the District meeting at 6:00 p.m., on 2/27/24 in the HS Commons. 6.1 moved on agenda to follow 6.3.
- 1.4 Audience and Board Communication
Say Something Positive – Mrs. Miller commented that she appreciated the cheer camp and show that the elementary students were able to participate in. She loves that the HS students get to interact with the ES students. She thanked Matt Cooke for all of his work in rescheduling athletic events due to the inclement weather. She also mentioned the student linkage and said that it was really fun interacting with students from each building. Mrs. Oldham seconded the comments about the student linkage. She liked the discussion about concerns and positive things with the students. She also thanked Mr. Rosenkranz for everything he does to keep the children safe and for making the tough decisions to close school when it is necessary. Mr. Muffett commented that the student linkage is his favorite event of the year. Talking to kids at the ES about jump ropes at recess to the HS kids and the A/P offerings. He said that HS kids remembering when they were ES students and the impact that the older students had on them is very special. Mr. Lindberg also said that the student linkage is his favorite event of the year. He said kids used to talk about lunches, but now they talk about things that they enjoy about school. He also thanked Mr. Rosenkranz for driving the roads at 4AM. He then thanked Win Muffett for

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everything that he has done for La Center Schools and wished him well. Mr. Whited also said that the student linkage is a fun event. The genuine feedback from the kids is that reading and math are fun this year. He said that is the product of the work that is being done in the district and our kids are growing because of it. He also mentioned that the ES is in need of volunteers as mentioned in the ES Board Report. Mr. Rosenkranz commented about the unplanned mid-winter break. He said that he was unable to get out of his driveway on Thursday. He thanked the snow removal crew for removing the snow from the parking lots. He encouraged people to read the board reports so that they know what is going on in the schools. He added that we are always looking for ways to improve instruction and as he reflects on his 31-year career in education, he continues to find ways to grow and improve. He added a thank you to the board for Board Appreciation Month for their service to our community and for keeping their focus on the kids. Finally he added an individual thank you to Win Muffett for his service on the school board and for being able to see multiple views on subjects. He added that he would always come up with what was best for kids. Several people also offered comments and well wishes to Mr. Muffett for his service on the board; Gail Wolz, Nancy Carner, Matt Johnson, Matt Cooke, Greg Hall, Josh Soske.

The board then accepted public comment from the following with their topic of discussion noted:
Eunice Ingermanson – LGBTQ After Crisis Care
Gail Wolz – Student Health and Wellbeing
Justine Stimmel – Appreciation

PART 2.0 – CONSENT AGENDA –

Motion 23/24-30 made by Mr. Muffett, seconded by Mrs. Miller to approve the consent agenda as follows:

2.1 Approval of Minutes

- A. [Minutes of Board Meeting held December 19, 2023](#)
- B. [Minutes of Board/Student Linkage held January 9, 2024](#)

2.2 Vouchers

- A. Payroll for this month not to exceed \$1,900,000.00
- B. [GF warrants #101765-101789 in the amt. of \\$36,710.13](#)
- C. [ASB warrants #11236-11246 in the amt. of \\$11,644.74](#)
- D. [GF ACH warrants #232400129-232400139 in the amt. of \\$16,648.88](#)
- E. [GF warrants #101794-101835 in the amt. of \\$109,094.55](#)
- F. [ASB warrants #11249-11253 in the amt. of \\$740.00](#)
- G. [CF warrant #2413 in the amt. of \\$8,363.93](#)
- H. [GF ACH warrants 232400140-232400155 in the amt. of \\$41,371.82](#)
- I. [BMO GF warrants 101790-101793 in the amt. of \\$6,418.69](#)
- J. [BMO ASB warrants #11247-11248 in the amt. of \\$6,800.54](#)

2.3 Personnel

- A. Certified
 - 1. Cody Wirkkala, HS .6 FTE Science Teacher (non-continuing) effective 1/29/24
 - 2. Kaylynn Gomez, HS Art Teacher (non-continuing) effective 1/29/24

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3. Mikala Williams MS STEM/PE LT Sub effective 4/8/24
- B. Classified
 1. Lindsay McIntosh, resignation ES Para II effective 1/12/24
 2. Amanda Teel, transfer from HS Spec. Ed. Para I to ES Gen Ed Para I effective 1/16/24
 3. Richard Boyle, Temporary MS Para II effective 2/6/24
- C. Athletics, Extracurricular
 1. Daniel Thiessen, resignation MS Asst. Track Coach effective 12/19/23
 2. Todd Brothers, resignation HS Track and Field Asst. Coach effective 1/4/24
- D. Non-Represented
 1. Gary McGarvie, resignation from HS Asso. Principal effective 6/30/24 to accept Business Manager position effective 7/1/24
 2. Nancy Carner, retirement Business Manager effective 12/31/24

2.4 Donations

1. Cowlitz Indian Tribe, \$200,000 Technology Grant

2.5 Other Items for Board Review

- A. Reports
 1. [Superintendent](#)
 2. [Director of Teaching and Learning](#)
 3. [Elementary School](#)
 4. [Middle School](#)
 5. [High School](#)
 6. [Academy](#)
 7. [Director of Athletics and Extracurricular Activities](#)
 8. [Director of Student Services –None this month.](#)
 9. Enrollment Reports- [Head Count, FTE](#)
 10. [Monthly Financial Reports – Budget Status, Forecast 5](#)
- B. [Surplus List January 2024](#)

Motion Carried Unanimously

PART 3.0 – LINKAGE

None this month.

PART 4.0 – ASSURANCE OF ORGANIZATIONAL PERFORMANCE (Monitoring Reports)

Motion 23/24-31

made by Mr. Lindberg, seconded by Mr. Muffett to approve EL-1 Monitoring report as written:

Motion Carried Unanimously

- 4.1 [EL-1](#) Monitoring Report Board Relations

PART 5.0 – WRITTEN POLICY

Motion 23/24-32

made by Mr. Muffett, seconded by Mrs. Oldham to approve first reading of policy 6550 with additional updates from WSSDA as

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written:

- 5.1 First reading of [policy 6550](#) Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements (SBITAs) – This policy was updated by WSSDA and received by the district on December 22 after original first reading on December 19, 2023. Highlights in blue reflect the updates by WSSDA.

Motion Carried Unanimously

Removed from Board Agenda pending additional updates.

- 5.2 Second reading of [policy 5253](#) and procedure [5253P](#) Maintaining Professional Staff/Student Boundaries with updates as discussed at the December board meeting.

PART 6.0 – OTHER ITEMS NEEDING BOARD ACTION/DISCUSSION

6.1 moved on agenda to after 6.3

Motion 23/24-33 made by Mr. Lindberg, seconded by Mrs. Miller to approve Draft 2 for the 24/25 school year calendar:

- 6.2 Board Approval of School Year Calendar 24/25 School Year

[Draft 1](#) [Draft 2](#)

After some discussion regarding the 2 calendars and a full 2 weeks for winter break, the board decided to approve Draft 2 for the 24/25 school year calendar.

Motion Carried Unanimously

- 6.3 [Budget Planning Process for the 24/25 School Year](#)

Mr. Rosenkranz gave an overview of the budget planning process. The board agreed that this process has been a good addition for transparency to the board and the community on how the budget is prepared.

Motion 23/24-34 made by Mr. Lindberg, seconded by Mrs. Miller to formally accept Mr. Muffett's resignation from the board as follows:

- 6.1 Formal acceptance per GP-2-E3 Board Member Resignation – Win Muffett, Board Director Area 3. Mr. Rosenkranz said that the vacancy announcement would be posted on the district website and post cards would be going out district-wide. Applications are due by February 6 and interviews will be held on February 13.

Motion Carried Unanimously

- 6.4 Future Agenda Items

Mrs. Miller will give the board an update on legislative priorities at the next board meeting.

6.5 **Board Schedule**

Board Workshop/Board Interviews, February 13, 2024, 7:00 p.m., HS Library
State of the District and Board Meeting 2/27/24, 6:00 p.m., HS Commons

PART 7.0 – EXECUTIVE SESSION

7.1 An executive session under RCW 42.30.110 (g) is needed to discuss the superintendent’s formal evaluation, it is expected to last 20 minutes.

The board adjourned the meeting for an executive session at 7:59 p.m. The executive session began after a short recess while meeting attendees said thank you and good bye to Mr. Muffett. The executive session began at 8:15 p.m. Mr. Rosenkranz announced that the board would need an additional 15 minutes for the executive session, but there was no one waiting in the hall. The executive session ended at 8:50 p.m.

PART 8.0 – ADJOURNMENT –The meeting was resumed and immediately adjourned at the end of the executive session at 8:50 p.m.

8.1 Signing of Board Documents

8.2 [Review Quarterly Self-Assessment](#)

Board Secretary- Peter Rosenkranz

Board Chair – Craig Whited

Board Member-Eric Lindberg

Board Member-Dorri Oldham

Board Member Amanda Miller

Board Member –