



LA CENTER SCHOOL DISTRICT NO. 101 BOARD OF DIRECTORS

**REGULAR BOARD MEETING
MINUTES**

Tuesday, December 19, 2023

7:00 PM

HS Library

Board Members Present: Win Muffett, Eric Lindberg, Craig Whited, Dorri Oldham, Amanda Miller

Board Members Absent:

Superintendent: Peter Rosenkranz

Administrators: Nancy Carner, Greg Hall, Michelle O’Neil, Gary McGarvie

Staff and Guests: Dirk Carner, Morgan Frazier

Minutes taken by: Tammy Lichliter

PART 1.0 – CALL TO ORDER

1.1 Mr. Muffett called the regular meeting to order with the flag salute at 7:00 p.m.

1.2 Welcomed guests -

Oath of Office - Following certification of the November 2023 election, the newly-elected board members; Mr. Lindberg, Mrs. Miller, Mrs. Oldham and Mr. Whited were sworn in by Superintendent Rosenkranz.

1.3 Corrections and Changes to the Agenda – None

1.4 Audience and Board Communication

Say Something Positive – Mrs. Oldham had the opportunity to attend some classroom visits with Principal Hall at the elementary school. I was fun to get into classrooms and see what the students are doing. It was pretty cute. Mrs. Miller also attended some classroom visits with Principals Hall and Avery at the elementary school. She thanked the classroom teachers for allowing them in. She also said that the fourth graders were doing their classroom shops and one fourth grade classroom recently released salmon fingerlings. She also gave a shout out to Mrs. Bevard and Mrs. McCord for the music performances, especially the 12 days of Christmas. Mr. Whited said that the competition for classroom visitations was pretty cool. He hopes that the teachers feel supported by the administration. Mr. Lindberg was able to attend a fourth grade concert. The excitement from parents and the community was phenomenal. He also thanked Mr. Muffett for everything that he has done and for being board chair. Mr. Muffett said that he loves this time of year. The holidays really do reflect peace on earth and goodwill to men. This was reflected in the MS board report. The students brought in 1,286 pounds of food and Mrs. Landerholm personally drove the bus to the food bank! Mr. Rosenkranz said that this month started with a competition for principals to get into classrooms. Sometimes it is hard to do as

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Minutes are draft until signed by the board.

there are a lot of things that can keep principals in the offices. The competition was a success as 19 hours of time were spent by admin in classrooms observing students and teachers. He encouraged everyone to read the building board reports to read about the many great things that happen in the district. Mr. McGarvie thanked Mr. Rosenkranz for the competition as it was neat to get out and see all of the kids. Mrs. O’Neil said that it was a great way for admin to see how they can support teachers.

The board then accepted public comment from the following with their topic of discussion noted:

Morgan Frazier, Topic: Thanked the board for their discussion at the November 28 board meeting.

PART 2.0 – CONSENT AGENDA –

Motion 23/24-27 made by Mr. Whited, seconded by Mrs. Miller to approve the consent agenda as follows:

2.1 Approval of Minutes

A. [Minutes of Board Meeting November 28, 2023](#)

2.2 Vouchers

- A. Payroll for this month not to exceed \$1,900,000.00
- B. [GF warrants #101671-101708 in the amt. of \\$206,013.34](#)
- C. [ASB warrants #11223-11224 in the amt. of \\$2,442.18](#)
- D. [CF warrant #2141 in the amt. of \\$391.00](#)
- E. [GF ACH warrants #232400096-232400110 in the amt. of \\$47,211.27](#)
- F. [ASB ACH warrant #232400095 in the amt. of \\$42.62](#)
- G. [GF warrants # 101709-101759 in the amt. of \\$145,713.14](#)
- H. [ASB warrants #11225-11232 in the amt. of \\$9,738.65](#)
- I. [CF warrant #2142 in the amt. of \\$1,062.50](#)
- J. [GF ACH warrants #232400114-232400128 in the amt. of \\$31,721.49](#)
- K. [ASB ACH warrants #232400111-232400113 in the amt. of \\$934.94](#)
- L. [BMO GF warrants #101760-101764 in the amt. of \\$16,787.18](#)
- M. [BMO ASB warrants #11233-11235 in the amt. of \\$10,740.55](#)

2.3 Personnel

- A. Certified
- B. Classified
 1. Jennifer Stephens, HS General Office Aide effective 11/30/23
 2. Trisha Mattson, resignation from HS General Office Aide to accept HS Registrar position effective 11/30/23
 3. Beth Marshall, resignation from HS Lead Registrar to accept District Data Coordinator position effective 11/30/23
 4. Pheerayaphorn “Bo” Knight resignation ASK Assistant and ES Para I effective 1/10/24
- C. Athletics, Extracurricular
 1. Larsen Winger, resignation from HS Chess Club Advisor effective 11/12/23
 2. Maddie Stimmel, resignation from MS Volleyball Head Coach effective 12/4/23
 3. Kristian Robles, resignation from HS Asst. Track Coach effective 12/12/23

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D. Non-Represented

1. Muranda Ancheta, District Office Support Specialist effective 12/1/23

2.4 Donations

1. Will and Susan Cushwa, Epson 695WI Interactive UST projection system and Epson 100” diameter combination projection screen and whiteboard.
2. David Heller Foundation, Defibtech Lifeline View AED for sports teams
3. MT&M Gaming, Inc., New Phoenix, \$500.00 to LCHS Girls Basketball Team
4. La Center United, \$300 to MS Subscription to Mindwise SOS: Signs of Suicide Curriculum

2.5 Other Items for Board Review

A. Reports

1. [Superintendent](#)
2. [Director of Teaching and Learning](#)
3. [Elementary School](#)
4. [Middle School](#)
5. [High School](#)
6. [Academy](#)
7. [Director of Athletics and Extracurricular Activities](#)
8. [Director of Student Services](#)
9. Enrollment Reports- [Head Count, FTE](#)
10. [Monthly Financial Reports – Budget Status, Forecast 5](#)

B. [Instructional Materials Committee Member Approval](#)

Motion Carried Unanimously

PART 3.0 – LINKAGE

None this month.

PART 4.0 – ASSURANCE OF ORGANIZATIONAL PERFORMANCE (Monitoring Reports)

None this month.

PART 5.0 – WRITTEN POLICY

Motion 23/24-28

made by Mr. Lindberg, seconded by Mrs. Oldham to approve first reading of policy 6550 as written:

- 5.1 First reading of [policy 6550](#) Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements (SBITAs)

Motion Carried Unanimously

Motion 23/24-29

made by Mr. Whited seconded by Mr. Lindberg to approve first reading of policy 5253 and procedure 5253P with updates discussed by the board:

5.2 First reading of [policy 5253](#) and [Procedure 5253P](#) Maintaining Professional Staff/Student Boundaries. Procedure will include discussion to keep the current first paragraph (A) or adopt new language in Paragraph B. The board agreed that paragraph B should not be included and that paragraph A should be kept. The board also discussed the addition of 26 items from the district attorney that gives specific examples of boundary invasion as well as updating the language regarding social media.

Motion Carried Unanimously

5.3 Review of BSR [1](#), [2](#), [3](#), [4](#), [5](#) - no changes needed at this time.

PART 6.0 – OTHER ITEMS NEEDING BOARD ACTION/DISCUSSION

6.1 ELECTION OF BOARD OFFICERS IN ACCORDANCE WITH [GP-2-E5](#) AS FOLLOWS:

Call for nominations for chair – Mr. Muffett nominated Craig Whited for board chair, Mr. Lindberg seconded the nomination. After some discussion, the board voted to elect Mr. Whited board chair as follows:

Election of chair by roll call vote:

Oldham – Yes
Miller – Yes
Lindberg – Yes
Whited – Yes
Muffett – Yes

Mr. Whited accepted the nomination and then assumed the chair position.

Call for nominations for vice chair – Mr. Whited nominated Eric Lindberg to continue as board vice chair. Mrs. Miller seconded the nomination.

Election of a vice chair by roll call vote:

Oldham – Yes
Miller – Yes
Lindberg – Yes
Whited – Yes
Muffett – Yes

Mr. Lindberg accepted the nomination of the vice chair position.

Call for nominations for legislative representative – Mr. Muffett nominated Amanda Miller to serve as the legislative representative. Dorri Oldham seconded the nomination.

Election of legislative representative by roll call vote:

Oldham – Yes
Miller – Yes
Lindberg – Yes
Whited – Yes
Muffett – Yes

Mrs. Miller accepted the nomination and is excited to serve in this aspect.

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6.2 Board Member resignation – [Win Muffett, Director Area 3](#)
The board discussed their appreciation for Mr. Muffett and his service over the years. Mr. Rosenkranz said that the board will follow policy and accept the resignation at the next regular board meeting and then follow the process outlined in policy for a replacement.

6.3 Future Agenda Items- none

6.4 **Board Schedule**

Board/Student Linkage 1/9/24, 8:30 a.m. -11:30 a.m., Locations TBD

Board Meeting 1/23/24, 7:00 p.m., HS Library

PART 7.0 – EXECUTIVE SESSION

None this month.

PART 8.0 – ADJOURNMENT –Mr. Whited called the meeting adjourned at 7:54 p.m.

8.1 Signing of Board Documents

8.2 Quarterly Board Self-Assessment

Board Secretary- Peter Rosenkranz

Board Chair – Craig Whited

Board Member-Eric Lindberg

Board Member-Dorri Oldham

Board Member Amanda Miller

Board Member