

2023-24 La Center School District Assurance Program (LCAP)

For the 2023-24 school year, we are offering the LCSD Assurance Program (LCAP) as a way for families to greatly reduce the financial risk if a Chromebook is accidentally damaged or lost. This program is completely voluntary, but students who opt out must still complete and submit the enrollment form, choosing the “decline” option.

How the program works:

1. Prior to a mobile device distribution, parents make a payment of \$15 to enroll in LCAP. This payment can be waived if a family qualifies for free or reduced school lunches and submits the “consent to share” form. If you need assistance with this form, contact the District Office at 360-263-2131.
2. In the event a student’s mobile device is damaged from a non-preventable cause, repair costs will be waived and the device will be repaired at no cost to the student. **The number of free repairs per year is capped at two (2).** Accidents must be reported to the Tech Department within one week of the occurrence.
3. If a student’s mobile device is damaged due to willfulness or extreme negligence, the repair is not covered by LCAP and will result in a fine. Fines will be assigned based on the severity of the damage and/or required repairs or replacements. Examples of preventable causes include, but are not limited to: removing parts from the device, intentional screen scratching, defacing the device, spilling liquid on the device, device dropping after being left on a precarious surface, etc. If there is uncertainty about the preventability of the damage, building and/or district admin. may make the determination.
4. Manufacturer defects will be repaired at no cost to the student and will not count as an assurance repair.
5. In the event a mobile device is lost or stolen, the standard fine for full replacement value of the device will be reduced to \$100 provided the loss is reported to district technology staff within one week of the loss or theft. At this time, fines are applied and the student will be given a replacement device. This will count as one of the student’s two assurance repairs for the year.
 - a. If a copy of a police report containing the device’s serial number is submitted to the school, the device fine will be fully waived and will not count toward their assurance usage. The school Media Tech can provide the device’s serial number.
6. The LCAP Program for 2023-24 lasts from August 2023 orientation through the final day of school in June 2024.
7. Other exclusions:
 - a. Device accessories (charger bricks, charger cables, cases, etc.) are NOT covered by the program. If device accessories are damaged or not returned, a fine will be issued. Defective charger bricks or cables will be replaced at no cost.
 - b. Provided protective cases must be kept on the device at all times. **Removal of any part of the case voids assurance.**
 - c. If a student leaves the district but does not return the mobile device, they will be fined for the full replacement cost of the device and accessories. Standard rules for the restriction of diplomas will apply. A collection service may be involved for the purpose of recovering district property.

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Coverage and Exclusions

Assurance Coverage Information

The following items are covered by the La Center Assurance Program:

Issue	Standard Fine Amount	Assurance Reduced Fine Amount
Damaged device due to a non-preventable cause <i>(ex. accidentally dropping the device while carrying it properly)</i>	\$20 - \$266 depending on damage severity and repairs needed	\$0 for the first two occurrences
Lost or stolen device <i>Must be reported within one week of discovery</i>	\$266 (Chromebook)	\$100* (Chromebook) *Fine is fully waived for stolen devices if the relevant police report containing the device serial number is submitted to the district

Exclusions

The following items are not covered by the La Center Assurance Program and will incur the standard fine amount.

Issue	Standard Fine Amount
Damaged device due to a preventable cause <i>(ex. Removing parts from the device, intentional screen scratching, defacing the device, spilling liquid on the device, device dropping after being left on a surface precariously, etc.)</i>	\$20 - \$266 depending on damage severity and repairs needed
Defective device (from manufacturing defect) <i>(ex. Will not charge or turn on, faulty speaker, defective microphone, etc.)</i>	\$0
Lost or damaged device charging accessories <i>Returned charging accessories must be the same ones that were provided by LCSD.</i>	\$35 (Chromebook charger brick and cable)

2023-24 La Center Assurance Program Enrollment Form

Student Name: _____ Grade: _____ Student ID #: _____

Yes, I would like to enroll the student listed above in the La Center Assurance Program (LCAP). I understand that this is a voluntary program which will reduce the fines and replacement costs that I may be subject to if the mobile device checked out to my child is damaged, lost or stolen. I agree to pay any fines or fees related to the mobile device that are not covered by the LCAP which are listed on page 2 of this document.

\$15 - Standard One Year Payment

\$0 - I intend to apply for the Federal Free/Reduced lunch program and complete/submit the "Consent to Share" form in the next 7 days. I wish to have my child's LCAP enrollment fee waived until I know if I qualify for this program. **If my Free/Reduced lunch application is denied or I do not submit the "Consent to Share" form, I am declining participation in LCAP for my child.** I can enroll in LCAP by contacting my child's school office. I understand that all potential fines and LCAP exclusions from page 2 of this document are still my responsibility regardless of my Free/Reduced lunch status.

I have read and understand the rules and the financial responsibilities of the La Center Assurance Program (LCAP). I agree to all terms and conditions of the program, including coverage and exclusions listed on page 2 of this document, and voluntarily enroll my child for the 2023-24 school year.

Print Parent/Guardian Name

Parent/Guardian Signature

Date

Opt-Out Option

I decline participation in the La Center Assurance Program (LCAP). I understand that I will be held financially responsible for all fines, repairs, and/or the full replacement cost associated with the loss or damage of the mobile device and accessories while checked out to my child. The potential fines and fees I agree to pay are listed on page 2 of this document.

Print Parent/Guardian Name

Parent/Guardian Signature

Date