

## La Center School District No. 101

725 Highland Road/PO Box 1840  
La Center, WA 98629  
360-263-2131/FAX 360-263-1140

### Public Records Request Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Records Requested – Please be as specific as possible about the records you are requesting. For a definition of a public record see RCW 42.56.010. Note that a request for “information” is not a public record. See also RCW 42.56.230-42.56.40 for a list of exemptions.

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I would like copies in:  Electronic Format  Printed Format

Note: there is no charge for electronic format documents provided via direct links. Printed copies are fifteen cents per page. For other charges, see procedure 4040P

Signature of Requestor/Certification:

I certify that the information obtained as a result of this request for public records will not be used for commercial purposes in violation of RCW 42.56.070(9).

Signed: \_\_\_\_\_

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For office use:

Time to respond: \_\_\_\_\_

Response to request: attach or link: \_\_\_\_\_ or reason for denial:

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Cost: \_\_\_\_\_