

### **BOARD POLICY EXPECTATION**

With respect to maintaining a professional and responsible relationship with the Board, the Superintendent shall not fail to provide the Board with adequate and timely information and counsel so the Board can appropriately be knowledgeable in fulfilling their responsibilities. In order to meet this expectation without interruption, the Superintendent shall not fail to create an emergency plan as a backup in the event of sudden and unexpected loss of his/her services.

### **CERTIFICATION**

I hereby present my monitoring report on Executive Limitations Policy EL-1 "Board Relations" in accordance with the monitoring schedule set forth in Board policy. I certify that the information contained in the report is true as of January 24, 2023,

Peter Rosenkranz, Superintendent

### **SUPERINTENDENT'S INTERPRETATION OF POLICY**

I interpret Board Relations to mean that I am expected to provide the Board with timely information and counsel so the board can make informed decisions about the business of the school district. Additionally, I am expected to create a plan in the event of an emergency where, due to unforeseen circumstances, I am unable to perform the duties of my position.

1. The Superintendent shall not fail to advise/report to the Board in a timely manner monitoring reports, changes in financial conditions, relevant trends, facts, information, and legal proceedings, anticipated significant media coverage, and changes in assumptions upon which the Board policy has been established. **IN COMPLIANCE**

In my second year of working through this Executive Limitation, the level of communication has significantly increased. Shifting my focus to the “...in partnership with families, community, staff, and students...” has been an amazing journey. Attending City Council meetings, visiting the LC Museum, invitations to prominent groups as VIPs to football games, State of the District meetings, weekly emails to board and staff, student shared leadership team, and our industry partners for tiny homes all have a hand in increasing our standing in the community. The relationships we are developing are paying off with increased trust within our community. Additionally, focusing on being transparent with our practice and partnering with families will allow our district to continue to grow students with amazing skills that will serve our community in the future.

2. The Superintendent shall not fail to provide quality and adequately sufficient Board materials in advance of all regular and/or special Board meetings/workshops. **IN COMPLIANCE**

Between providing board agendas prior to meetings and the weekly board update emails, the materials are done in a timely manner and are of high quality.

3. The Superintendent shall not fail to provide for the Board as many staff and external points of view and opinions as needed for fully informed Board decisions. **IN COMPLIANCE**

Over the past two years, the volume of community input has grown tremendously. I continuously work to advise the board on a broad range of viewpoints and impacts of decision. Additionally, we have an involved community that speaks up. There are no shortages of external points of view.

4. The Superintendent shall not fail to work with the Board as a whole except when
  - a. Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive.
  - b. Working with officers or committees duly charged by the Board.
  - c. Communicating with the Chair.

**IN COMPLIANCE**

I rely heavily on the weekly board updates, board reports, emails, and individual phone calls.

5. The Superintendent shall not fail to supply for the consent agenda all items delegated to the Superintendent that are required by law or contract to be Board-approved, along with supporting data necessary to keep the Board informed. **IN COMPLIANCE**

The consent agenda, without fail, has been and will continue to be a part of the board agenda as we move forward. The board is supplied all of the necessary documentation for consent agenda items to keep the board fully informed.

In addition, we have adjusted the start of our regular board meetings to accommodate public input on non-agenda items. This has become a mainstay of listening to our community about what is happening, both celebrations and concerns. Additionally, I continue to be impressed by the good work that is happening around our district and welcome the continuation of the “Say Something Positive” component of the agenda.

6. The Superintendent shall not fail to provide notification to the Board when a staff member is placed on a formal plan of improvement for the poor performance of their duties. **IN COMPLIANCE**

We have yet to experience this situation this school year, however, as we continue to move forward I will keep the board informed of events pertaining to formal plans of improvement.

7. The Superintendent shall not fail to protect the Board in the event of sudden and unexpected loss of Superintendent services by providing at least one other executive staff member that is familiar with Board and Superintendent issues/processes and is capable of assuming Superintendent responsibilities on an emergency basis. **IN COMPLIANCE**

As you are aware we are working with Lauri Landerholm as my backup. After reviewing what this looks like for our team, I have updated the following list.

Current Admin

Back-Up

Peter Rosenkranz	Lauri Landerholm
Lauri Landerholm	Dave McIntosh
Mike Nolan	Greg Hall, Michelle O'Neil
Greg Hall	Mike Nolan, Michelle O'Neil
Matt Johnson	Gary McGarvie, Matt Cooke
Gary McGarvie	Matt Johnson, Matt Cooke
Dave McIntosh	Gary McGarvie
Nicole Andrell	Joel Shaw
Matt Cooke	John Lambert
Carrie Lindsey	ESD 112
Nancy Carner	Kellie Braaten
Kellie Braaten	ESD 112
Connie Majors	Heidi Bengaard

Location of passwords/codes

Additionally, we have added password security measures to ensure we have the ability to keep on top of changes.