



LA CENTER SCHOOL DISTRICT NO. 101  
BOARD OF DIRECTORS  
BOARD MEETING

**REGULAR BOARD MEETING  
MINUTES**

**Tuesday, November 19, 2019  
7:00 PM  
HS Library**

Board Members Present: Cris Yaw, Todd Jones, Eric Lindberg, Win Muffett  
Board Members Absent: Wendy Chord  
Superintendent: Dave Holmes  
Administrators: Peter Rosenkranz, Dan Bentson, Scott Lincoln, Lauri Landerholm, Mike Nolan, Carol Patton  
Staff and Guests: Nancy Carner, Kate Denney, Megan Cooper, Dean Muonio  
Minutes taken by: Tammy Lichliter

**PART 1.0 – CALL TO ORDER**

Mrs. Yaw called the regular meeting to order with the flag salute at 7:00 p.m.

**Corrections and Changes:**

None

**Audience and Board Communication**

**Say something positive:**

Mr. Muffett commented that it is fantastic that the district has moved the telephone system into the 21<sup>st</sup> century. He also commented that the Technology Report had fantastic color photographs that made his day. Kudos to Dan! Mr. Lindberg offered kudos to Mr. Holmes for all of the work he has done on the new middle school project. Dealing with the Department of Ecology and the Army Corps of Engineers takes a lot of patience and persistence. Mr. Jones said there were so many good things reported in the board reports, but that the library report had important lessons taught to students regarding the power of your digital footprint and being aware of what you share. He didn't realize so much information is left on the internet. This is a good lesson for students to learn and be aware of what they share. Mrs. Yaw liked the information in Mr. Rosenkranz's report and appreciated the comment that day to day work should be a focus. You can miss an opportunity to learn if you don't focus on the day to day work. You get results right away instead of waiting for an assessment which is helpful for students. Mr. Holmes recognized Nancy Carner for all of her work on closing the 18/19 school year budget on Friday. This was a huge job and she spent Saturdays and Sundays working on it to meet deadlines. She has great dedication. Mr. Rosenkranz commented that he appreciates that students are heard on all levels. The high school has the WAC group, the middle school has the Blue Crew and the elementary school has their landscaping and other clubs that give kids a voice in the system around them.

**Public Input on Non Agenda Items:**

None.

**PART 2.0 – CONSENT AGENDA –**

**Motion 19/20-11**

made by Mr. Jones seconded by Mr. Lindberg to approve the consent agenda as follows:

2.1 Approval of Minutes

- A. [Minutes of Board Meeting held October 22, 2019](#)

2.2 Vouchers

- A. Payroll for November not to exceed \$1,550,000.00  
B. [GF ACH warrants #192000039-192000048 in the amt. of \\$1,130.83](#)  
C. [ASB ACH warrants # 192000049-192000051 in the amt. of \\$246.22](#)  
D. [GF warrants #97186-97259 in the amt. of \\$131,734.66](#)  
E. [ASB warrants #10513-10529 in the amt. of \\$12,785.73](#)  
F. [CF warrants #1740-1748 in the amt. of \\$57,420.85](#)  
G. [GF ACH warrants #192000054-192000073 in the amt. of \\$1,849.07](#)  
H. [ASB ACH warrant #192000074 in the amt. of \\$56.91](#)  
I. [Fund 70 warrant #294 in the amt. of \\$1,000.00](#)  
J. [CF warrants #1749-1758 in the amt. of \\$40,349.31](#)  
K. [ASB warrants #10530-10553 in the amt. of \\$14,401.76](#)  
L. [GF warrants #97260-97318 in the amt. of \\$161,720.37](#)

2.3 Personnel

- A. Certified  
1. Sonja Young, medical leave of absence until February 15, 2020  
B. Classified  
1. Jody Martin, MS Asst. Wrestling Coach effective 10/28/19  
2. Donna Burnett, Temporary K-8 Food Server effective 10/28/19  
3. Charity Smith, Temporary ES General Office Aide effective 10/29/19  
4. Kristin Stepper, ASK Assistant effective 11/06/19  
5. Rick O'Neil, HS Playground Monitor/Support/General Office Aide effective 11/06/19

2.4 Donations

2.5 Other Items for Board Review

A. Reports

1. [Superintendent](#)
2. [Assistant Superintendent](#)
3. [Elementary School](#)
4. [Middle School](#)
5. [High School](#)
6. [Director of Athletics and Extracurricular Activities](#)
7. [Director of Technology](#)
8. [Home School Academy](#)
9. [Library](#)
10. Enrollment Reports
  - i. [Head Count](#)
  - ii. [FTE](#)
11. [Monthly Financial Report](#)

**Motion Carried**

### **PART 3.0 – LINKAGE**

None this month.

### **PART 4.0 – ASSURANCE OF ORGANIZATIONAL PERFORMANCE (Monitoring Reports)**

**Motion 19/20-12** made by Mr. Jones, seconded by Mr. Muffett to approve EL-5 as written:

4.1 [Monitoring Report EL-5 Educational Leadership](#) **Motion Carried**

### **PART 5.0 – WRITTEN POLICY**

5.1 Review [GP-13 Process for Addressing Board Member Violations](#)  
No revisions needed at this time.

**Motion 19/20-13** made by Mr. Muffett, seconded by Mr. Lindberg to approve the second reading of Food Services Procurement Procedures and Code of Conduct as written:

5.2 Second reading of [Food Services Procurement Procedures and Code of Conduct](#)

**Motion Carried**

**Motion 19/20-14** made by Mr. Muffett, seconded by Mr. Jones to approve the second reading of Procedure 3124P as written:

5.3 Second reading of [Procedure 3124P](#) Removal/Release of Student During School Hours

**Motion Carried**

**Motion 19/20-15** made by Mr. Muffett, seconded by Mr. Lindberg to approve the second reading of Policy 3207 and Procedure 3207P as written:

5.4 Second reading of [Policy 3207](#) and [Procedure 3207P](#) Prohibition of Harassment, Intimidation or Bullying

A question was raised about whether or not the school gets involved in cases of cyberbullying. Principals responded that they only get involved if the cyberbullying makes its way into the school. Some discussion on what bullying actually is ensued. One suggestion was to publish in the upcoming communication plan the definition of bullying and how often it really occurs.

**Motion Carried**

**Motion 19/20-16** made by Mr. Muffett, seconded by Mr. Jones to approve the first reading of Policy 4200 and Procedure4200P as written:

5.5 First reading of Policy [4200](#) and Procedure [4200P](#) Safe and Orderly Learning Environment

Mr. Muffett commented that this policy gives staff the tools to take care of situations as they arise.

**Motion Carried**

## **PART 6.0 – OTHER ITEMS NEEDING BOARD ACTION/DISCUSSION**

**Motion 19/20-17** made by Mr. Jones, seconded by Mr. Muffett to approve Resolution 2019/2020-1 as follows:

6.1 [Resolution 2019-2020-1 Certification of 2020 Excess Property Taxes](#)

The resolution confirms that the county will only collect \$1.5075 per \$1000 of assessed value. It also confirms a 4 cent decrease per \$1000 to pay the debt service fund for this coming year.

**Motion Carried**

6.2 Future Agenda Items

Mr. Jones commented that he would like to know where the district was at on administrator salary adjustments. Mr. Holmes informed the board that the contracts are being worked on and will take effect by the December pay period. A future topic for a spring workshop will be possibly determining administrator salary rate adjustments based on teacher increases.

6.3 **Board Schedule**

No December Workshop

Board Meeting, Tues., December 17, 7:00 PM, HS Library

## **PART 7.0 – EXECUTIVE SESSION**

None this month.

**PART 8.0 – ADJOURNMENT AT 7:35 PM**

8.1 Signing of Board Documents

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member