



LA CENTER SCHOOL DISTRICT NO. 101
BOARD OF DIRECTORS
BOARD MEETING

**REGULAR BOARD MEETING
MINUTES**

**Tuesday, September 24, 2019
7:00 PM
HS Library**

Board Members Present: Wendy Chord, Eric Lindberg, Win Muffett, Cris Yaw

Board Members Absent: Todd Jones

Superintendent: Dave Holmes

Administrators: Peter Rosenkranz, Carol Patton, Kurt Gray, Lauri Landerholm, Dan Bentson

Staff and Guests: Nancy Carner, Kathy Bounds, Denelle Eiesland, Rob Williamson, Ruth Schrock, Greg Hall

Minutes taken by: Tammy Lichliter

PART 1.0 – CALL TO ORDER

Mrs. Yaw called the regular meeting to order with the flag salute at 7:00 p.m.

Corrections and Changes:

None

Audience and Board Communication

Say something positive:

Mr. Muffett commented that the Elementary and Athletics and Extracurricular Board Reports were great. They both included photos on them. The ES report shows picnic table areas that the kids built. He appreciates the elementary school pointing out how students help and the kids also should feel good about themselves. Mr. Lindberg commented that the Tech board report also included photos which he appreciated and also that he received very positive feedback from parents and students about Cispus. Mrs. Chord pointed out that she appreciates the clubs that were listed on the ES report. She is glad that book buddies is still being done. She also loves to see the numbers in the reports to let the Board know how many students are enrolled in programs or sports. Mrs. Yaw gave kudos to the district office. The staff has picked up a big chore with the absence of the business manager and she thanked Mr. Holmes for having the foresight to cross train employees so that the school was not left in a crisis. Mr. Holmes commented that Nancy Carner has really stepped up and she is doing great work. Kellie Braaten and Nancy have been doing payroll on weekends to get Kellie up to speed. The district has posted to backfill Kellie's position. He is proud to be part of the district as a whole team that came together to get the job done at the beginning of this year. Kathy Bounds said that she is teaching a new class on business procedure. Students are doing great work and are taking it very seriously. She is excited to see where it goes. She will invite the board when students present their business plans.

Public Input on Non Agenda Items:

None.

PART 2.0 – CONSENT AGENDA –

Motion 19/20-1 made by Mr. Muffett seconded by Mrs. Chord to approve the consent agenda as follows:

2.1 Approval of Minutes

- A. [Minutes of Board Meeting held August 27, 2019](#)
- B. [Minutes of Board Workshop held September 10, 2019](#)

2.2 Vouchers

- A. Payroll for September not to exceed \$1,550,000.00
- B. [GF ACH prepaid warrants #181900364-181900367 in the amt. of \\$153.48](#)
- C. [GF ACH warrant #181900368 in the amt. of \\$82.00](#)
- D. [GF prepaid warrants #96963-96980 in the amt. of \\$72,165.59](#)
- E. [GF warrants #96927-96962 in the amt. of \\$43,392.69](#)
- F. [Fund 70 warrant #291 in the amt. of \\$1,000.00](#)
- G. [CF warrants #1704-1709 in the amt. of \\$33,833.80](#)
- H. [ASB warrants #10469-10470 in the amt. of \\$376.11](#)
- I. [GF ACH warrants #192000001-192000010 in the amt. of \\$1,094.21](#)
- J. [ASB ACH warrant #192000011 in the amt. of \\$2,966.66](#)
- K. [GF special run warrant #97042 in the amt. of \\$1,734.38](#)
- L. [ASB warrants #10471-10479 in the amt. of \\$22,869.91](#)
- M. [CF warrants #1710-1711 in the amt. of \\$33,728.32](#)
- N. [CF warrants #1712-1717 in the amt. of \\$35,556.23](#)
- O. [GF warrants #96981-96987 in the amt. of \\$96,345.58](#)
- P. [GF warrants #96988-97041 in the amt. of \\$90,165.71](#)

2.3 Personnel

- A. Certified
 - 1. Greg Hall, ES/MS Teacher on Special Assignment effective 8/26/19
 - 2. Greg Hall, Resignation from 5th Grade Teacher to Accept TOSA position
 - 3. Glen Jones, 5th Grade non-continuing teacher effective 9/4/19
 - 4. Kim Hollopeter, Resignation from ½ of MS Yearbook Advisor effective 9/4/19
 - 5. Rhonda Slinkard, Resignation from Drama Club Advisor effective 9/4/19
- B. Classified
 - 1. Bhriana Bailey, ES Temporary Para I and Playground Monitor/Support Aide effective 8/28/19
 - 2. Olesya Shawgo, MS Head Volleyball Coach, effective 8/26/19
 - 3. Sally Nieburh, MS Asst. Volleyball Coach, effective 8/26/19
 - 4. Staci Firl, Resignation from MS Basketball Score/Clock Operator and MS Volleyball Score/Clock Operator effective 8/19/19, and resignation from Community Education and HS Aide effective 8/30/19
 - 5. Jessica Wirkkala, Resignation from Ticket Taker effective 8/26/19
 - 6. Vicki Lewis, Resignation from HS Asst. Girls' Basketball Coach effective 8/21/19
 - 7. Lance Ford, Resignation from MS Asst. Girls' Basketball Coach effective 8/20/19
 - 8. Leanne Martin, Temporary Playground Monitor/Support Aide & Mail Courier effective 9/12/19
 - 9. Jamie Achziger, MS Asst. Volleyball Coach effective 8/27/19

2.4 Donations

1. Anonymous donation of 3 Cispus scholarships to the middle school.
2. Thoeny Farm of Woodland donated 260 ears of fresh corn to the Food Services Department for school lunches.
3. Annie's Berry Farm donated countless pounds of blueberries to the Food Services Department for school lunches.
4. Donation in the name of Darren Wall of \$1500.00 to student lunch fund -\$500.00 each to ES, MS and HS.
5. Meredith Ott, Yamaha Power 5 Drum Kit to the Music Department.
6. Bob Olson, IBM electric typewriter to ES office.

2.5 Other Items for Board Review

A. Reports

1. [Superintendent](#)
2. [Assistant Superintendent](#)
3. [Elementary School](#)
4. [Middle School](#)
5. [High School](#)
6. [Director of Athletics and Extracurricular Activities](#)
7. [Director of Technology](#)
8. [Home School Academy](#)
9. [Library](#)
10. Enrollment Reports –
 - i. [Head Count](#)
 - ii. [FTE](#)
11. [September Financial Report](#)

B. [Minimum Basic Education Requirements 19/20 School Year](#)

Motion Carried

PART 3.0 – LINKAGE

3.1 Dan Bentson presented the Technology Showcase. He focused on safety systems as they relate to technology. Safety used to be just about anti-virus software, now it encompasses so much more. Some safety examples he spoke about were web-filtering devices, firewalls, Google safety features for student accounts, Securely, Go Guardian, and Sophos.

PART 4.0 – ASSURANCE OF ORGANIZATIONAL PERFORMANCE (Monitoring Reports)

None This month.

PART 5.0 – WRITTEN POLICY

5.1 [Review of GP 11- Conflict of Interest](#)- No updates needed at this time.

Motion 19/20-2

made by Mrs. Chord, seconded by Mr. Lindberg to approve first reading of Policy 6100:

- 5.2 First reading of [Policy 6100 Revenues From Local, State and Federal Sources](#)

Motion Carried

Motion 19/20-3 made by Mrs. Chord, seconded by Mr. Lindberg to approve first reading of 3207 and 3207P as follows:

- 5.3 First reading of [Policy 3207](#) and [Procedure 3207P](#) Prohibition of Harassment, Intimidation or Bullying

Motion Carried

PART 6.0 – OTHER ITEMS NEEDING BOARD ACTION/DISCUSSION

- 6.4 Future Agenda Items DISCUSSION

- 6.5 **Board Schedule** INFORMATION
Workshop September 10, 2019, 7:00 PM, K-8 Library
Board Meeting, Tues., September 24, 7:00 PM, HS Library

- 6.1 Energy Trust Incentives K-8 and High School DISCUSSION
[La Center K-8 Incentive Estimate](#)
[La Center K-8 Technical Analysis Study](#)
[La Center High Incentive Estimate](#)
[La Center High Technical Analysis Study](#)
[Boiler Incentive Explanation](#)

Rob Williamson and Mr. Holmes discussed the need for both the HS and K-8 campuses to update control systems and the boiler at the HS. Mr. Holmes discussed that there are many incentives to do these projects now. The incentives will expire on December 31. The energy and maintenance cost savings would be significant if these projects are done. The board will be given a list of costs and where the funds would come from before the October linkage. The goal is to have one system that controls all buildings. Mr. Lindberg asked Mr. Williamson to be sure to have a conversation with the architects so that the new MS system would also be compatible.

- 6.2 Future Agenda Items DISCUSSION

Discussed with the board Procedure 3124P Removal/Release of Students During School Hours. The procedure reads that ,”The residential parent or guardian will be contacted for authorization even if a written note is provided before releasing a student into someone else’s custody unless an emergency situation justifies a waiver.” The board agreed that if a parent has sent a note, parents need not be called if the parent has given permission for that emergency contact to pick up their students. Will amend the procedure to make the process clearer.

- 6.3 **Board Schedule** INFORMATION

Board/Community Linkage Meeting, October 8, 7:00 PM, HS Library
Board Meeting, Tues., October 22, 7:00 PM, HS Library

PART 7.0 – EXECUTIVE SESSION

PART 8.0 – ADJOURNMENT AT 7:52 PM

- 8.1 Signing of Board Documents
- 8.2 Board Self-assessment

Board Secretary

Board Chair

Board Member

Board Member

Board Member

Board Member