Employee's Name _______________________________
Observer's Name _______________________________
Date ___________ Class Observed __________________
Time of Observation: From ______ To ___________

1. CENTERING INSTRUCTION ON HIGH EXPECTATIONS FOR STUDENT ACHIEVEMENT
   Comment:

2. DEMONSTRATING EFFECTIVE TEACHING PRACTICES
   Comment:

3. RECOGNIZING INDIVIDUAL STUDENT LEARNING NEEDS AND DEVELOPING STRATEGIES TO ADDRESS THOSE NEEDS
   Comment:

4. PROVIDING CLEAR AND INTENTIONAL FOCUS ON SUBJECT MATTER CONTENT AND CURRICULUM
   Comment:

5. FOSTERING AND MANAGING A SAFE, POSITIVE LEARNING ENVIRONMENT
   Comment:

6. USING MULTIPLE STUDENT DATA ELEMENTS TO MODIFY INSTRUCTION AND IMPROVE STUDENT LEARNING
   Comment:

7. COMMUNICATING AND COLLABORATING WITH PARENTS AND SCHOOL COMMUNITY
   Comment:
8. EXHIBITING COLLABORATIVE AND COLLEGIAL PRACTICES FOCUSED ON IMPROVING INSTRUCTIONAL PRACTICE AND STUDENT LEARNING

Comment:

Date of Post-Observation Conference

Employee Signature ________________________________ Date ________

Observer's Signature ________________________________ Date ________

(NOTE: This completed form is to be delivered within three (3) days of the conference, which is to be held within five (5) days of the observation. Additional pages may be attached.)