

MEMORANDUM

DATE: November 13, 2015
TO: Board of Directors
FROM: Amy Neiman, Director of Teaching & Learning
SUBJECT: Instructional Materials Adoption

I respectfully recommend the La Center School District Board of Directors officially adopt the textbook and related support materials for use in the high school automotive class. These materials have been reviewed and evaluated by members for the Career & Technical Education (CTE) Advisory, the current instructor as well as the high school principal. All recommend these materials:

Automotive Service: Inspection, Maintenance, Repair
5th Edition
by Tim Giles
ISBN-13: 978-1-305-11059-5
ISBN-10: 1-305-11059-5